

Parks and Recreation Advisory Board

Tuesday September 15, 2015 Meeting
Hooksett Municipal Building
35 Main Street Hooksett NH 03106

Meeting called to order at 7:04pm by Chair Jacqui McCartin.

Pledge of Allegiance

Attendance:

Jacqui McCartin, Steve Smith, Deb Miville, Mike Horne, Richard Cote
David Elliot (late), Absent: Adam Jennings (Town Council Rep)

Public Input: None

New business:

Discussion regarding looking for cooperation from the Parks and Recreation Dept.
M. Horne: This board should at least require a report from the department.

Board direction to send completed meeting minutes to Katie Rosengren and copy all Parks & Rec Advisory board members, for review / approval at next meeting.

Contacts: Check on the town / department website –

DPW Director Diane Boyce is the official contact person for all P&R matters.

Request that Diane Boyce provide a list of contacts for all P&R depts.

Determine who is the foreman of the Highway Dept.

Parks and Recreation contact person is Phil.

Town Engineer is Jim Donison jdonison@hooksett.org

Jessica is the administrative assistant for everything.

Assistant Crew Chief for Parks and Recreation Dept is Robert Hebert.

Old Business:

HYAA Report: none

Still have not heard back from former Chair Tom Prasol about previous meeting minutes for the month of May.

Mike Horne has offered to have a conversation with the Conservation Commission, to get a status report on the memorial for Bud and Lorraine Locke at Pinnacle Peak. The memorial was a condition of selling the property to the town.

Merrimack River Project:

Deb Miville provided an update of Conservation Commission meeting.
Choosing a bridge design style.

Petersbrook Project: last month update; nothing to report today.
The Manchester Sand and Gravel work is not completed, as previously reported.
Stacy is going to ask GE Aviation to donate turf.
A letter was sent last month to GE Aviation, and board is now waiting for a reply.

Impact fees allocated funds for:

Pinnacle -- Petersbrook -- Merrimack Riverfront

Impact fees currently maintain a balance of \$3,800.00 that are not yet allocated.

Discussion of University Heights: Developer promised amenities but not yet done.

What happened to the proposed Blackwater Road amenities?

Impact fees are deferred. Where is the park located? Tennis courts / hockey rink
Need to ask Christine Soucie or Jim Donison – Jacqui McCartin will inquire about time frame.

Former DPW Director Leo Lessard and the Developer had a plan - in January 2013.

P&R Dept establishes what Hooksett requires and how to use the Impact fees.

Still releasing Impact fees as needed -- Currently have \$3,800 left in P&R Fund.

Topic is added onto the future agendas for further discussion until resolved.

Five Year Plan – Need input from Parks and Recreation Division as to their needs and Plans for future projects.

Mike Horne: P&R Advisory Board would like the plan in writing, will request it.

Budget is approved – will draft the letter before the next meeting.

Meeting adjourned at 8:30pm. Voted unanimously.

Respectfully submitted, Deb Miville - Secretary